Pitt Med PAIR Incident Reporting Procedure
A Decision Tree for Understanding Your Options

1. Do you want to report anonymously?
   - Y: Make a report through the anonymous form [Note: reporting anonymously relinquishes student control over response to the report and precludes individual follow-up]
   - N: Do you want this report investigated?
     - Y: Report kept in secure database [Note: Title IX offenses must be Forwarded to Pitt Title IX*]
     - N: If sufficient detail provided, Dean Reis will investigate/intervene per standard procedure

2. When do you want this report investigated?
   - NOW: Do you need immediate reassignment of a class/clerkship placement?
     - Y: Contact Course or Clerkship Director
     - N: Specify date of investigation (e.g., today, end of course/clerkship, after grades are released)
       - Y: Dean Reis will investigate/intervene according to your preferences (See “PAIR Investigation” sheet)
       - N: Dean Reis will contact you within 24 hours
   - LATER: Do you want to meet with Dean Reis to discuss the incident and/or options for intervention?
     - Y: Dean Reis will email you to arrange a meeting
     - N: No action taken

Please contact Dean Reis at reise@pitt.edu if you have further questions
*titileix.pitt.edu | http://www.omed.pitt.edu/PAIR/index.php